

# Lead & Copper Drinking Water Sample Collection Instructions

**- PLEASE READ THESE INSTRUCTIONS BEFORE OPENING THE SAMPLE BOTTLE -**  
**If you have a treatment unit (e.g. filter, water softener) contact [Water Company] immediately for additional instructions**

These samples are being collected to determine the lead and copper levels in your tap water. This sampling effort is required by the U.S. Environmental Protection Agency and the New Jersey Department of Environmental Protection under the Federal and State Safe Drinking Water Acts, and is being accomplished through a collaboration between the public water system and their consumers (e.g. residents). These samples help assess the need for, or the effectiveness of, corrosion control treatment to minimize a customer's exposure to lead and/or copper through drinking water.

The sample collection procedure is described below.

1. Do not use any water within your residence for a minimum of 6 hours prior to sample collection. Either early mornings or in the evenings upon returning home from work are the best sampling times to ensure that the necessary 6-hour water stagnation requirement is met. Do not intentionally flush the tap before the start of the 6-hour stagnation period.
2. Choose a kitchen or bathroom faucet, that has been used regularly, to collect the sample from. Do not collect a sample from a tap that has a point of use treatment unit (e.g. filter) without first consulting with your water company. If you do collect a sample from a tap that has a point of use treatment and/or if you have a treatment unit on the water line entering the home, be sure to document it properly in the table below.
3. Do not remove the aerator prior to sampling. Place the opened wide-mouth sample bottle below the faucet and open the **cold** water tap as you would do to fill a glass of water. Fill the sample bottle to the line marked "1000-mL" and turn off the water.
4. Tightly cap the sample bottle and place it in the sample kit provided.
5. Note the following information on the label:
  - a. If any plumbing repairs or replacement had been done in the home since the previous sampling event.
  - b. If your sample was collected from a tap that was treated by an in-home water treatment unit (e.g. filter, water softener, etc.)

Please review the sample kit label now to ensure that all information contained on the label is correct.

6. Place the sample kit in the same location where the kit was delivered so that the water system staff may pick up the sample kit.

**Call \_\_\_\_\_ at \_\_\_\_\_ if you have any questions regarding these instructions.**

<b>TO BE COMPLETED BY THE RESIDENT:</b>					
Sample collection address:					
Sample Location: Kitchen [ ] Bathroom [ ]					
Was a point of use filter/treatment unit in operation at the faucet being sampled? Yes [ ] No [ ]					
Do you have a whole house treatment unit? Yes [ ] No [ ]					
Water was last used:	Time:	Date:	Sample was collected:	Time:	Date:
	AM/PM			AM/PM	
Have there been any plumbing changes since your last sampling event? Yes [ ] No [ ] If yes, explain:					
<b>I have read the above directions and have taken a tap sample in accordance with these directions.</b>					
Signature:				Date:	

## Drinking Water Lead and Copper Sampling

### **Please read these instructions before opening the sample bottle**

#### Sampling Requirements

- Do not rinse or overfill the bottle
- Samples should be collected from the kitchen or bathroom faucet. Do not use an outdoor faucet. If you have sampled before please use the same kitchen or bathroom faucet you have used previously.
- The night before sampling, run the faucet for 2-3 minutes, then do not use water from the faucet for at least 6 hours.
- Collect the sample after at least 6 hours before the faucet is used for anything else.

#### Sampling Steps

1. Open the bottle and hold under the faucet.
2. Turn the water on to a low flow and collect the first water that comes out of the faucet.  
(DO NOT RUN WATER FROM THE TAP BEFORE FILLING THE BOTTLE)
3. Fill the bottle to the shoulder.
4. Place lid on bottle and tighten cap securely.
5. Fill in label completely except for the sample ID.
6. Place bottle outside your front door.

Sample Was collected: Date: \_\_\_\_\_ Time: \_\_\_\_\_

Name of homeowner: \_\_\_\_\_

Address: \_\_\_\_\_

Signature of homeowner: x \_\_\_\_\_

#### **NJAL LABORATORY SERVICES**

380 Scotch Rd. Building 2 Suite 1B Ewing, NJ 08628 Phone: 609-737-3477 Fax: 609-737-3052  
www.NJAL.com

Lead and Copper Sampling Spring 2018  
**West Milford MUA- Greenbrook Estates**

The purpose of this sampling program is to test the water quality in the homes in your development in accordance with NJDEP Regulations. The NJDEP has indicated to the Authority which homes need to be sampled. These results will help determine the Parkway Water Systems compliance with USEPA limits for lead and copper. Tests need to be performed on the first draw samples. This testing is performed at no cost to the homeowner.

Enclosed you will find information and instructions to properly draw the sample. After reviewing the instructions should you have any questions please do not hesitate to contact the office at 973-506-7330. Samples are collected by 10am the day after the bottles are delivered. If you miss this collection or need to make arrangements to leave the sample another day please also call us at 973-506-7330. Please note that there is a time limitation on sampling and collection that the Authority must adhere too, per the regulation.

If you choose not to leave a sample please fill out the form below and place it in the bag with the bottle and leave for collection. Please note that the NJDEP tells us which houses to sample from, therefore if you choose not to comply with the sampling procedure we must send the reasoning why you are not participating, in writing, back to the New Jersey Department.

We hope that you will be part of this very important sampling procedure, Our last round of samples we had a 90% participation rate and all samples were reported within the regulation percentile for passing.

Thank you in advance for your time and participation.

West Milford Municipal Utilities Authority

**I do not wish to participate in the Lead and Copper sampling event, spring of 2018:**

Name: \_\_\_\_\_

Location/Address: \_\_\_\_\_

Reason for Not Participating: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Signature/Date: \_\_\_\_\_

Lead and Copper Sampling Spring 2018  
**West Milford MUA- Parkway**

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Lead and Copper Sampling Spring 2018  
**West Milford MUA- Bald Eagle Village**

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